**SUPPORTING DOCUMENTS FOR COMMON INFRASTRUCTURE**

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| **List of Enclosures to be submitted with the Application Form for Common Infrastructure (As applicable)** | | | | | | | | |
| **KYC of Entity** | PAN Card Copy, GST Registration | | |  |  |  |  |  |
|  | Proof of address - Utility bills such as electricity, water and landline telephone bills in the name of the concern | | | | | | | |
|  | Certificate of Registration / Incorporation of the entity | | | | | | | |
|  | Ownership proof (title deed) of the business premise if owned by Entity | | | | |  |  |  |
|  | Rent/ Leased agreement if applicable | | | |  |  |  |  |
|  | Memorandum and Articles of Association | | | | |  |  |  |
|  | Board Resolution for availing loan /borrowing power /borrowing authority | | | |  |  |  |  |
|  | List of Directors | | | | | | | |
|  | 3 site photograph (identical) of existing unit | | | | | | | |  |  |  |  |
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| **KYC of Directors (all)** | Aadhar Card | |  |  |  |  |  |  |
|  | PAN Card |  |  |  |  |  |  |  |
| **Financial** | Audited Balance sheet with annexures of last 2 years along with ITRs (if applicable) | | | | |  |  |  |
|  | GST returns, if applicable | | |  |  |  |  |  |
|  | Bank Statement of last 6 month | | |  |  |  |  |  |
|  | Sanction letter and repayment statement (SOA – Statement of Accounts) of active loans | | | | |  |  |  |

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| S No. | **Voluntary Supporting Documents** (Can be attached for strengthening the application) |
| 1 | Brief bio-data of the board of directors |
| 2 | Copies of Shareholder Register, Stock Register |
| 3 | Copies of Compliance Report, Licenses |
| 4 | Net-worth Statement of Guarantors |
| 5 | Copies of Recent Grant Statements |
| 6 | Last AGM and Board meeting copy |
| 7 | Clearance from pollution control board |

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| **Supporting Documents to be enclosed as part of DPR for Proposed Business Project**   * Source of funds for commencement of new project, * Suitability & adequacy of the land for proposed project and its accessibility to transport; Copy of land documents such as purchase deed/lease deed/tripartite agreement, approval of site layout, latest 7/12 extracts etc., if land is proposed to mortgage; * Existing list of all machinery & equipment including accessories and testing equipment (make, model, year, capacity, quantity, technical specification, date of commissioning), if applicable; * Estimates and Quotations of all capital machinery & equipment; * Supporting documents of the premise/land on which common infra to be functional.   **Voluntary Supporting Documents** (Can be attached for strengthening the application)   * Copies of Licenses / permission granted by local authority * Pollution Control Clearance, if required; * Fiscal and other incentives from State Govt., if any; State Govt. sanction letter providing financial assistance in respect of the proposed project including the concurrence of the Finance Department of State Govt. |
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